

EW

PREM/03654/003

Appendix B



PREM7

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We The Greek Community of Leeds (insert name(s) of applicant) being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises licence number PREM/03654/001

Part 1 – Premises Details

Postal address of premises or, if none, Ordnance Survey map reference or description

The Greek Community Hall, 57 Harehills Avenue Harehills

Post town Leeds

Post code LS8 4EU

05 FEB 2019

RECEIVED

Telephone number of premises (if any)

Non domestic rateable value of premises

£N A Listed building

Part 2 – Applicant Details

Daytime contact telephone number

Email address (optional)

Current postal address if different from premises address

John Howe & Co Solicitors Cooperative chambers 4 Manor House Street

Post Town

Pudsey

Postcode

LS28 7BJ

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes ☒ No ☐

If not from what date do you want the variation to take effect?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)

Yes ☒ No ☐

Please describe briefly the nature of the proposed variation (please read guidance note 2)

To vary the hours upon which licensable activities can be offered including the Retail Sale of alcohol on the Premises and the Provision of Regulated Entertainment

If your proposed variation would mean that 5 000 or more people are expected to attend

the premises at any one time please state the number expected to attend

Part 4 - Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if the application to vary is successful

Please tick all that apply

Provision of regulated entertainment

- | | | |
|----|--|-------------------------------------|
| a) | play (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) | films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) | indoor sporting events (if ticking yes fill in box C) | <input type="checkbox"/> |
| d) | boxing or wrestling entertainment (if ticking yes fill in box D) | <input type="checkbox"/> |
| e) | live music (if ticking yes fill in box E) | <input checked="" type="checkbox"/> |
| f) | recorded music (if ticking yes fill in box F) | <input checked="" type="checkbox"/> |
| g) | performances of dance (if ticking yes fill in box G) | <input checked="" type="checkbox"/> |
| h) | anything of a similar description to that falling within (e) (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes fill in box I) ☒

Sale by retail of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for performing play (please read guidance note 6)		
Thur					
Fri			Non standard timings Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur					
Fri			Non standard timings Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 8)
Tue			
Wed			
Thur			
Fri			Non standard timings Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left please list (please read guidance note 7)
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish	Both		
Mon					
Tue			Please give further details here (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 6)		
Sun					
			Non standard timings Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left please list (please read guidance note 7)		

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	X
Day	Start	Finish		Outdoors	
Mon	12 00	1 00	Please give further details here (please read guidance note 5) This will not be on a regular basis but will allow for live music to be held during special events such as religious festivals, weddings christenings and on other events where live music would be appropriate to the occasion		
Tue	12 00	1 00			
Wed	12 00	1 00	State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur	12 00	1 00			
Fri	12 00	1 0	Non standard timings Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left please list. (Please read guidance note 7)		
Sat	12 00	1 00			
Sun	12 00	23 30			

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	X
Day	Start	Finish		Outdoors	
Mon	12 00	1 00	Please give further details here (please read guidance note 5) This will not be on a regular basis but will allow for recorded music to be played during special events such as religious festivals, weddings christenings and on other events where live music would be appropriate to the occasion and private party s		
Tue	12 00	1 00			
Wed	12 00	1 00	State any seasonal variations for the playing of recorded music (please read guidance note 6)		
Thur	12 00	1 00			
Fri	12 00	1 00	Non standard timings Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat	12 00	1 0			
Sun	12 00	23 30			

G

Performance of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)		Indoors	
					Outdoors	
					Both	
Day	Start	Finish	Please give further details here (please read guidance note 5)			
Mon						
Tue			State any seasonal variations for the performance of dance (please read guidance note 6)			
Wed						
Thur			Non standard timings Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left please list (please read guidance note 7)			
Fri						
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing			
			Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)		Indoors	
					Outdoors	
Day	Start	Finish	Please give further details here (please read guidance note 5)			
Mon						
Tue			State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)			
Wed						
Thur			Non standard timings Where you intend to use the premises for the entertainment of a similar description to that falling within (e) f) or g) at different times to those listed in the column on the left please list (please read guidance note 7)			
Fri						
Sat						
Sun						

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	X
Day	Start	Finish		Outdoors	
Mon	12 00	00 30	Please give further details here (please read guidance note 5) To enable the Charity to make more of the facilities it is proposed that they be allowed to extend their current licenced hours from the existing 17 00 to 11 00 to the hours requested. This would enable the Charity to better support the Community in the celebration of religious festivals and to enable them to hire out the hall to the wider community for private parties but under direct supervision	Both	
Tue	12 00	00 30			
Wed	12 00	00 30	State any seasonal variations for the provision of late night refreshment (please read guidance note 6)		
Thur	12 00	00 30			
Fri	12 00	00 30	Non standard timings Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat	12 00	00 30			
Sun	12 00	23 00			

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 9)	On the premises	X
Day	Start	Finish		Off the premises	
Mon	12 00	00 30	State any seasonal variations for providing dancing facilities (please read guidance note 6)	Both	
Tue	12 00	00 30			
Wed	12 00	00 30	Non standard timings Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 7)		
Thur	12 00	00 30			
Fri	12 00	00 30			
Sat	12 00	00 30			
Sun	12 00	23 00			

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon	12 00	1 00	
Tue	12 00	1 00	
Wed	12 00	1 00	
Thur	12 00	1 00	
Fri	12 00	1 00	
Sat	12 00	1 00	
Sun	12 00	23 30	

Non standard timings Where you intend to open the premises to be open to the public at different times from those listed in the column on the left please list (please read guidance note 7)

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

The only variation required to be undertaken to the existing licence is the variation to the times of the licensable activities from the existing times of 17 00 to 23 00 to 12 00 to 1 00am and to allow the premises to remain open from 12 00 to 1 00am a slight extension of only 2 hours

Please tick ✓ yes

- I have enclosed the premises licence ☐
- I have enclosed the relevant part of the premises licence ☒

If you have not ticked one of these boxes please fill in reasons for not including the licence or part of it below

Reasons why I have failed to enclose the premises licence or relevant part of the premises licence



M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 11)

The Applicant is a registered charity whose objective is to promote the Greek Orthodox Church amongst the citizens of Leeds and the whole of the North of England covering some 5 000 square miles. The premises are also used as the Greek and Cypriot Consulate dealing with all kinds of applications on behalf of the community.

It is hoped that by offering not only a facility for the Church Members but the local community it will assist in reaching that objective. The Greek Church has held a license for some years now and although there were initial objections raised by local residents it is understood that since the license has been granted there has not been any objections raised concerning its use.

By promoting the objects of the charity it is hoped that this would lead to a better integration since the Hall can be used for local community groups and private functions for not only Greek members as well. The knock on effect of this would be to bring a greater degree of wealth into the community generally.

The Hall being an extended part of the Church is closely supervised by its members who are responsible members of the community and in light of the objects of the Charity it would be counter-productive for the functioning and management of the Hall to be any different.

b) The prevention of crime and disorder

The Hall is protected by a comprehensive CCTV system which is serviced on an annual basis and such images are recorded and can be made available to the Police if necessary. In fact it has been used by the Police in the past when they have needed to see the images on incidents not involving the Church. The use of CCTV is advertised upon the Premises and is regularly serviced.

The premises also benefit from the inclusion of specific LED lighting to the external parts of the building which operate in conjunction with the CCTV systems.

The premises are approached by a set of large electric gates which has the benefit of an intercom and camera so can be opened or closed from inside the premises and the visitors are therefore suitably screened.

The premises are at all times operated by responsible members of the community who are well respected and are fully aware that the reputation of the Charity is at stake should there be any abuse of the licensed facilities.

c) Public safety

The Hall is protected by a comprehensive CCTV system which is serviced on an annual basis. Regular risk assessments are conducted by the Trustees charged with the management of the Hall and any proposals identified as a consequence are fully implemented and documented in the Health & Safety handbook.

d) The prevention of public nuisance

Although the premises are located in a fairly residential area and at the time that an application for a premises license was first submitted a number of objections were raised by local residents it is hoped that such fears expressed were ill founded since during the continuance of the licence since 2015 we are not aware of there being any complaints alleging such a nuisance arising from the licensed activities. It is therefore in the best interest of the Charity to ensure that this continues even in the event that this application is successful.

In addition the Charity has a facility that where needed they can employ an external security firm to provide door security to ensure that any potential for public nuisance can be controlled should the occasion so require it.

e) The protection of children from harm

The Charity and the Church all offer a family oriented approach to festivities and events. By the very nature of the events that will be held they are all designed for family interaction.

Please tick ✓ Yes

- I have made or enclosed payment of the fee or ☐
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☐
- I understand that I must now advertise my application ☐
- I have enclosed the premises licence or relevant part of it or explanation ☐
- I understand that if I do not comply with the above requirements my application will be rejected ☐

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (See guidance note 13) If signing on behalf of the applicant please state in what capacity

Signature

Date 05/02/2019

Capacity Applicants Solicitor

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14) If signing on behalf of the applicant please state in what capacity

Signature

Date

Capacity

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)

Joh Howe & Co Solicitors
Cooperative Chambers
4 Manor House Street

Post town Pudsey

Post code LS28 7BJ

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)